



## Questions and Answers (Q&A)

**Request for Proposal (RFP) for SELECTING EXTERNAL SERVICES (ESCO)**

as part of the

**Med SE(A)CAP integration through uniform adapted assessment and financing methods, mainly targeting buildings in education and health sectors, for sustainable development goals in a smart society**  
SEACAP 4 SDG (C\_B.4.3\_0058)

Prepared by the Lebanese Center for Energy Conservation (LCEC)  
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Beirut, Lebanon



## SEACAP 4 SDG

*Q1. "Can the forms required for the RFP be sent in word format?"*

**A1.** The word format of the forms related to the RFP (Annex 3) have been uploaded to the RFP page on the LCEC website. Refer to the following link: <https://lcec.org.lb/node/12884>.

*Q2. "Considering the short deadline for submission, is it possible to send the proposal per email?"*

**A2.** As per Section 5 - Part B of the RFP, both a soft and a hard copy are required upon the mentioned due date and location.

*Q3. "Would an extension on the deadline be considered in order to permit the shipping of documents?"*

**A3.** As per Section 5- Part B of the RFP, LCEC may, at its discretion, extend the deadline for the submission of proposals, in which case all rights and obligations of LCEC and the Bidders subject to the previous deadline shall thereafter be subject to the deadline as extended. LCEC has no intentions in extending any deadlines so far. If extension is decided, the information will be published on LCEC's website with the new deadline.

*Q4. "Is it possible to access information on the budget for the mentioned project?"*

**A4.** The budget allocated for the services of this RFP cannot be disseminated. The evaluation is based on a competitive bidding procedure where the lowest offer will be selected following the technical evaluation. As per Section 6 of the RFP, the proposals shall be evaluated based on the following:

- a. Full acceptance to the contract terms and conditions;
- b. Experience and Competence of the consultancy firm and the staff involved in the project as per Form 2 in Annex 3;
- c. Lowest price.

*Q5. "Is the RFP open for international companies?"*

**A5.** The bidder shall be registered locally in Lebanon as the activities will require several displacements to the site. Follow-ups with local authorities are required on a permanent basis.



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**Q6.** *“Is there any budget allocated for implementation after the planned phase 1 and phase 2 mentioned in the RFP?”*

**A6.** Currently, there is no budget allocated for implementation. However, we will keep you posted in case of any updates in this regard. In case of implementation budget availability, the terms of the contract would tackle this point.